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Postal address: Kirkwood Wildsfees P.O. Box 319 Kirkwood 6120

GPS CO-ORDINATES: 25, 26, 22, 63"E 33, 23, 46, 54"S

**FOR OFFICE USE ONLY**

DATE RECEIVED: \_\_\_\_\_ ADMIN FEE: \_\_\_\_\_  
 PAYMENT RECEIVED: \_\_\_\_\_ REFERENCE NAME: \_\_\_\_\_

**STALL NO:**

**FESTIVAL DATES: 28 - 30 JUNE 2019**  
**STALLHOLDER APPLICATION FORM**

**DUE TO TREMENDOUS DEMAND FOR STALL SPACE THE VOLUME OF STALL APPLICATIONS HAS INCREASED CONSIDERABLY IN VIEW OF THIS THE FESTIVAL COMMITTEE IS COMPELLED TO LEVY A NON REFUNDABLE ADMIN FEE OF R250.00**

**This must be included with your application form when sent back to the office. (See Bank Details page 4)**

PLEASE ensure that the Application form is signed before sending

**GENERAL INFORMATION:**

- Closing date for applications: **09 November 2018 (FOR PRE-APPROVED STALLHOLDERS)**
- ALL APPLICATION FORMS MUST INCLUDE PHOTOS WHICH MAY BE SENT VIA E-MAIL, FAX OR POST (LAST YEARS PHOTOS ARE**
- VERY IMPORTANT:** This application form does not guarantee a stall space at the Kirkwood Wildsfees.
- The contact person is the link between you and Kirkwood Wildsfees and must be easily accessible.
- The Kirkwood Wildsfees communicates electronically and therefore it will speed up the process if the contact person has an e-mail address or fax number.
- Enquiries can be made during office hours at the Kirkwood Wildsfees office on 042 2300 066
- Approval forms will reach pre-approved stallholders by **14 December 2018**
- It is the responsibility of the stallholder to enquire about the applications if no correspondence is received by **28 February 2019**
- All stall fees must be paid in by the **28 February 2019 (Fees not received will result in forfeit of opportunity to exhibit)**
- Tables, chairs and structures are not supplied (See number 18 in Rules and Regulations)

**CONTACT DETAILS - PLEASE COMPLETE IN FULL**

NAME & SURNAME	
NAME OF STALL (For Marketing Purposes)	
PHYSICAL ADDRESS (For Invoice Purposes)	
POSTAL ADDRESS	
	CODE:
EMAIL ADDRESS	
TELEPHONE (LANDLINE)	FAX NO:
TELEPHONE (CELLPHONE)	
VAT NO:	

**INFORMATION ON YOUR STALL**

**1. ELECTRICITY**

Fee includes one electricity point. (Craft stalls 10 Amp - single phase / Food stalls 20 Amp - single phase)

1.1 Are you going to make use of the electricity point?  Yes  No

1.2 If Yes, it is important to indicate what equipment you will be using: \_\_\_\_\_

1.3 Do you need more electricity than supplied?  Yes  No

**1.3.1 An extra plug can be supplied at an additional fee of R1500**

**PLEASE NOTE: Only 1 electrical plug allocated per stallholder - a R2500 fine will be levied if more is used.**

**2. CRAFT MARKET:**

2.1 Describe the products you will be selling in detail - describe main product first: (ie. Biltong, dried fruit, jewellery, shoes, leather goods etc.)

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2.2 How is the bulk of your products manufactured?

Handcrafted:	<input type="checkbox"/>
South Africa	<input type="checkbox"/>
Factory Produced	<input type="checkbox"/>

Country of origin? .....

Imported, from where? .....

2.3 Please indicate your type of product:

Clothes	<input type="checkbox"/>	Leather goods	<input type="checkbox"/>	Toys	<input type="checkbox"/>
Lifestyle	<input type="checkbox"/>	Pottery	<input type="checkbox"/>	CD's	<input type="checkbox"/>
Glassware	<input type="checkbox"/>	Woodwork	<input type="checkbox"/>	Books	<input type="checkbox"/>
Fashion Accessories	<input type="checkbox"/>	Jewellery	<input type="checkbox"/>	Candles	<input type="checkbox"/>

Other (Specify) .....

**3. NUMBER OF STALLS:**

Please indicate how many **adjoining** stalls you are applying for

One  Two  Three

**4. OVERNIGHT FACILITIES**

**UNFORTUNATELY THERE ARE NO CAMPING FACILITIES AVAILABLE ON THE FESTIVAL GROUNDS.  
NO CAMPING WILL BE ALLOWED AT YOUR STALL SPACE.**

**RIETBERG CAMPING GROUND HAS BEEN CREATED FOR STALLHOLDERS.**

SPACE IS LIMITED SO RESERVE YOUR SITE AS SOON AS POSSIBLE  
PORTABLE TOILETS AND SHOWERS ON SITE  
CENTRAL KITCHEN AND FIRE PIT (NO FIRES AT CAMPING SITE)  
SECURITY WILL BE ON SIGHT  
NO NOISE ALLOWED TO ENSURE TRADERS GET A GOOD REST

**6X6 M - ONE TENT AND A CAR R400 PER NIGHT (MAXIMUM 4 PEOPLE)**  
**10X10 M - ONE CARAVAN AND A C R600 PER NIGHT (MAXIMUM 4 PEOPLE)**

Contact Person: Minette van der [kwdminette@gmail.com](mailto:kwdminette@gmail.com)

**5. PREVIOUS WILDLIFE FESTIVALS**

2016  2017  2018

**6. REQUESTS**

Please provide detailed information regarding any specific requirements in placing of your stall (i.e. shade)

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Please indicate which stall you are applying for. The fee is for the 3 day duration of the Kirkwood Wildsfees.

**All Craft Stallholders to trade until 19H00 and leave the Craft Arena by 20H00 for the purpose of lockdown.**

**A canine unit will be on patrol from 21H00**

**No entry to any person after this time is permissible.**

**Gates 1 & 4 will open at 06H00 every morning for stallholders**

**ONCE AGAIN THE SPAR KIRKWOOD WILDSFEES HAS NOT INCREASED THEIR STALL FEES, HOWEVER 15% VAT HAS BEEN ADDED IN LINE WITH GOOD BUSINESS PRACTICE**

**7.1 CRAFT - GENERAL STALLS****Excluding VAT****Including VAT**

<b>MARQUEE STALLS</b>	3m x 3m @ R3700.00	<input type="checkbox"/>	R 4,255.00
<b>CORNER MARQUEE ST</b>	3m x 3m @ R4200.00	<input type="checkbox"/>	R 4,830.00
<b>OPEN STALLS</b>	6m x 6m @ R3000.00	<input type="checkbox"/>	R 3,450.00
<b>CORNER OPEN STALL</b>	6m x 6m @ R3500.00	<input type="checkbox"/>	R 4,025.00

**7.2 CRAFT - FOOD & BEVERAGE****Excluding VAT****Including VAT**

<b>MARQUEE STALLS</b>	3m x 3m @ R3700.00	<input type="checkbox"/>	R 4,255.00
<b>CORNER MARQUEE ST</b>	3m x 3m @ R4200.00	<input type="checkbox"/>	R 4,830.00
<b>OPEN STALLS</b>	6m x 6m @ R3000.00	<input type="checkbox"/>	R 3,450.00
<b>CORNER OPEN STALL</b>	6m x 6m @ R3500.00	<input type="checkbox"/>	R 4,025.00

1. Describe your menu (food and drink):

2. What are you using to prepare th **NO FIRE IS ALLOWED**

Gas  Electricity

**CRAFT ARENA**

3. Describe equipment you will be using:

**7.3 WALK ON THE WILDSIDE****Excluding VAT****Including VAT**

<b>MARQUEE STALLS</b>	3m x 3m @ R3700.00	<input type="checkbox"/>	R 4,255.00
<b>CORNER MARQUEE ST</b>	3m x 3m @ R4200.00	<input type="checkbox"/>	R 4,830.00

**7.4 VEHICLES****Excluding VAT****Including VAT**

<b>MOTOR VEHICLES</b>	3m x 10m @ R5700.00	<input type="checkbox"/>	R 6,555.00
<b>TRUCKS/HEAVY DUTY</b>	3m X 10m @ R6700.00	<input type="checkbox"/>	R 7,705.00

**7.5 AGRICULTURE****Excluding VAT****Including VAT**

<b>AGRICULTURE</b>	4m x 4m @ R3000.00	<input type="checkbox"/>	R 3,450.00
	6m x 6m @ R3400.00	<input type="checkbox"/>	R 3,910.00
	8m x 6m @ R3600.00	<input type="checkbox"/>	R 4,140.00
	10m x 10m @ R5700.00	<input type="checkbox"/>	R 6,555.00

**7.6 TRADITIONAL****Excluding VAT****Including VAT**

<b>TRADITIONAL</b>	4m x 4m @ R3200.00	<input type="checkbox"/>	R 3,680
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**7.7 LIFESTYLE AREA****Excluding VAT****Including VAT**

<b>MARQUEE - GOURMET</b>	3m x 6m @ R3600.00	<input type="checkbox"/>	R 4,140.00
<b>MARQUEE - WINE</b>	3m x 6m @ R3600.00	<input type="checkbox"/>	R 4,140.00

**WE REGRET THAT DUE TO LOSS AND INCREASED ADMIN WE ARE NO LONGER ABLE TO PROVIDE FREE TRESTLE TABLES.**

**SHOULD YOU WISH TO HIRE TWO TRESTLE TABLES AT A COST OF R300, INDICATE ON YOUR APPLICATION**

**7.8 MAIN ARENA - FOOD STALLS**

**Excluding VAT**      **Including VAT**

**OPEN STALLS**

4m x 6m @ R5000.00  R 5,750.00

**4 wide, 6 deep**

**NB: IF YOU REQUIRE A BIGGER SIZE STALL PLEASE INDICATE AT NO: 3 (NUMBER OF STALLS)**

7.8.1. Describe your menu (food and drink): **PLEASE REMEMBER TO SEND THROUGH YOUR MENU AND PRICELIST**

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7.8.2. What are you using to prepare the food? **(Gas & fire can not be used together)**

Electricity       Open Fire       Gas

7.8.3. Describe equipment you will be using:

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**PLEASE NOTE that having a food stall in the main arena does not guarantee you an unobstructed view of the stage.**

**All food stalls must trade until at least 23:00 on Friday & Saturday.  
NO TRADING ALLOWED AFTER 01:00.**

**BANK DETAILS AS FOLLOWS:**

**KIRKWOOD WILDSFEES**

**ABSA BANK**

**ACCOUNT NO: 4057910254**

**BRANCH CODE: 632005 / 334217**

**QUOTE NAME AND SURNAME / STALL NAME AS REFERENCE  
PLEASE FAX PROOF OF PAYMENT TO OFFICE AT 042-2300 064**

**INDEMNITY:**

The KW and it's committee or agents will not be liable for claims in respect of any losses of any kind including but not restricted to theft, vandalism, fire or loss to equipment and products. The KW and it's committee or agents will further not be liable for any losses, damage or bodily injury, health problems and or death of any kind whatsoever to any property or person and no risk is assumed by the KW or it's committee or agents for such loss or damage. All exhibits are entirely at your own risk.

I hereby declare that I have read the Rules and Conditions, understand them and will abide by them should I be approved for the Kirkwood Wildsfees.

I am aware that this is only an application and not a guarantee for a stall at the Festival.

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

